

Tuesday, June 2, 2020

6:30 PM

Council Chambers

CALL TO ORDER

CITIZEN COMMENTS

This is an opportunity for citizens to address the committee on any matter posted on the agenda or over which the committee has authority. Citizens may speak up to three (3) minutes or the time limit determined by the presiding officer.

ACTION ITEMS:

- A. Approval of the March 5, 2020 meeting minutes.
- B. **Discuss and make a recommendation to city council regarding the Westworth Village Code of Ordinances, Chapter 3, section 3.02.081, modifying the 2018 Edition of the International Residential Code previously adopted to provide regulations governing roof drainage.** *(On May 12th the City Council approved changes to require a controlled method of water disposal from roofs such as a rain gutter system on all new residential dwellings. Their action did not include this same requirement for additions to existing residential dwellings and any roof structure modifications/alterations that require a building permit.)*
- C. **Discuss and make a recommendation to city council regarding the Westworth Village Code of Ordinances, Chapter 1, Section 1.03.004 updating the list of committees, and adding Section 1.03.006 adopting general conduct by members, staff, citizens and attendees.** *(Based on prior meeting discussions draft changes to the ordinance have been prepared by Councilwoman Mendez for review and recommendation.)*

BRIEFING ITEMS:

- D. The next meeting is tentatively scheduled for August 4th at 6:30pm.

ADJOURN:

The committee reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

A quorum of the council may be present at this meeting; however, no council discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and City website, on this, the 29th day of May 2020, by 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, City Secretary





Westworth Village

Ordinance Committee Meeting Minutes

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Thursday, March 5, 2020

5:30 PM

Council Chambers

ATTENDEES:	Rosa Mendez	Chair
	Sharon Schmitz	Member
	John Hendrix	Member
	Michael Dingman	Member
	Walt Feldman	Member
	Phillip Poole	Member
	Brandy Barrett	City Secretary
	Kevin Reaves	Police Chief
	Nader Jeri	Building Official
ABSENT:	Sterling Naron	City Administrator
	Dani Briones	Member

CALLED TO ORDER at 5:30pm by Rosa Mendez.

ACTION ITEMS:

- A. Approval of the January 9, 2020 meeting minutes.
Motion to approve the minutes of January 9, 2020.
MADE by Michael Dingman. SECOND by Phillip Poole.
Motion passed by a vote of 6 Ayes and 0 Nays.
- B. Discuss and take action Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international fire code, the international residential code, and the international energy conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments.
 - Mr. Jeri provided an overview of each code and provided brief overview of the changes from the 2012 codes.**Motion to recommend council approval of Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international fire code, the international residential code, and the international energy conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments.**
MADE by Phillip Poole. SECOND by Sharon Schmitz.
 - **Motion passed by a vote of 6 Ayes and 0 Nays**
- C. Discuss and take action Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.
 - Ms. Barrett explained request by a resident to encourage donations of items, thereby keeping them out of the landfill.

Motion to recommend council approval of Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.

MADE by Sharon Schmitz. SECOND by Walt Feldman

Motion passed by a vote of 6 Ayes and 0 Nays.

D. Discuss and take action on Rules of Conduct.

- Chairwoman Mendez explained her desire for rules of decorum. She stated that she understood, after visiting with Mayor Jones and Ms. Dierker prior the meeting, the examples she proposed were too restrictive. Following a discussion on the subject, she requested no action be taken at this meeting to allow her to work with Ms. Dierker and Ms. Barrett to propose a new set of guidelines next month.
- No action was taken.

BRIEFING ITEMS:

E. The next meeting will be scheduled in April.

ADJOURNED at 6:20pm.

MINUTES APPROVED on this, the 2nd day of June 2020.

Rosa Mendez, Chair

ATTESTED TO BY:

Brandy G. Barrett, City Secretary

Brandy Barrett

From: Brandy Barrett
Sent: Wednesday, May 20, 2020 1:43 PM
To: Brandy Barrett; Christina Cowden; John Davies; Mayor Kelly Jones; Rosa Mendez; Sharon Schmitz; Tiffany Aller; Michael Dingman; app.man@outlook.com; Phillip Poole; Dani Briones
Subject: Statement from Michael Dingman
Importance: High

All -

Michael Dingman asked that I forward this message to the Ordinance Committee and Council for informational purposes only. **Please do not reply all, as doing so could lead to a violation of the open meetings act.**

"After listening at the last council meeting and hearing the discussion on the drainage(gutters) ordinance chances for new and existing residential and commercial dwellings. I had a few thoughts as to the verbiage to add some clarity to the ordinance. Please see my thoughts below: have spoke with Mr. Jeri about this issue as I has some thoughts on the verbiage that does not seem to be so at discrepancies for the code.

Here we s some thoughts:

- 1. If the surface area of the roof is changed by x percentage then a drainage plan needs to be submitted to the city for approval to obtain the permit.*
- 2. If you decrease the existing space between the house by x percentage then you need to submit a drainage plan to obtain a permit to make the change.*
- 3. If the addition or extension of the roof maintains the natural water runoff then no drainage plan is needed.*

The key words in this verbiage is surface area and percentage. This will allow an older home to add a small kick out in the front of back if the addition does not effect the normal runoff, no drainage plan will be needed."

A copy has been mailed to Mr. Feldman.

Thanks!
Brandy

Brandy Barrett
City Secretary / HR
City of Westworth Village
311 Burton Hill Road
Westworth Village, TX 76114
817-710-2526
FAX: 817-710-2545



Tuesday, April 14, 2020

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WESTWORTH VILLAGE, TEXAS AMENDING THE 2018 EDITION OF THE *INTERNATIONAL RESIDENTIAL CODE* PREVIOUSLY ADOPTED TO PROVIDE REGULATIONS GOVERNING ROOF DRAINAGE; PROVIDING FOR A PENALTY FOR VIOLATION; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING THE EFFECTIVE DATE.

- WHEREAS,** the City of Westworth Village is a Type A General Law city located in Tarrant County, Texas; and,
- WHEREAS,** the International Code Council (ICC) has developed a set of comprehensive and coordinated national model construction codes (known as the "International Codes"); and
- WHEREAS,** the 2018 edition of the *International Residential Code*, was prepared by the ICC, and reviewed by the NCTCOG and by City staff; and
- WHEREAS,** the 2018 edition of the *International Residential Code* was adopted on March 10, 2020 along with local amendments thereto; and
- WHEREAS,** the City Council of the City of Westworth Village desires to adopt certain local amendments to the 2018 edition of the *International Residential Code* governing roof drainage as outlined herein to reflect the unique needs of the City of Westworth Village;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS:

SECTION 1: That Chapter 3, "Building Regulations," Article 3.02, "Technical and Construction Codes and Standards," Section 3.02.081, "Adoption; amendments," of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to read as follows:

"Section 3.02.081. Adoption of Residential Code and Amendments, Additions, and Deletions.

- (a) The International Residential Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the residential code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Residential Code, 2018 Edition, are hereby adopted and attached as Exhibit "E" to this ordinance. Exhibit "E" shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the International Residential Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.
- (b) In addition to the local amendments adopted as Exhibit "E" to Ordinance 457, the following amendments are hereby adopted:

"Add the following definition to R202 Definitions.:

Approved Drainage or Collection system: V- Trench, Ditch, Pervious Surface, Impervious Surface, Rainwater Harvesting System, French Drain, or vegetated landscape area

Rain Gutter System: A trough or collection channel that runs around the perimeter of a roof, and collects rainwater runoff from the roof, discharging it to rainwater downpipes which convey it to a drainage system.

Modify R801.3 Roof drainage. to read as follows:

All new residential dwellings shall have a controlled method of water disposal from roofs such as a rain gutter system that will collect and discharge all roof drainage to the ground surface at least 5 feet (1524 mm) from foundation walls or to an approved drainage or collection system. Roof drainage shall not flow toward buildings or onto adjacent neighboring private property.”

SECTION 2: VIOLATIONS AND PENALTIES. Any person violating any provision of this ordinance shall be fined for each and every day during which any violation of any provision of this ordinance is committed, continued, or permitted in an amount not to exceed \$500.00.

SECTION 3: CUMULATIVE This Ordinance shall be cumulative of all provisions of ordinances of the City of Westworth Village, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting ordinances are hereby repealed.

SECTION 4: SEVERABILITY It is hereby declared to be the intention of the City Council of the City of Westworth Village, Texas, that the terms and conditions of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance.

SECTION 5: SAVINGS All rights and remedies of the City of Westworth Village, Texas, are expressly saved as to any and all violations of the provisions of any ordinances affecting building construction, building codes, fire codes, plumbing codes, mechanical codes, electrical codes, residential codes, energy conservation codes, fuel gas codes, permit issuance, or contractor registration within the City which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 6: PUBLICATION The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clause of this ordinance as an alternative method of publication provided by law.

SECTION 7: EFFECTIVE DATE This ordinance shall be in full force and effect from and after its passage and publication as required by law.

SIGNATURE BOX

Agenda Item C

Sec. 1.03.004 Committees

- (a) The city council may create and abolish committees, appoint members, and establish membership and duties as it may see fit. All committees shall consist of at least five (5) members and a maximum of seven (7) members. One member of each standing committee must be a councilmember. All committees shall abide by the Open Meetings Law, oversee activities affecting areas of concern, keep the full city council abreast of problems being dealt with, investigate complaints, and formulate recommendations and plans to submit to the city council.
- (b) A quorum must be present before any committee may convene.
- (c) Should any committee member have three or more consecutive unexcused absences, they can be removed from the committee and replaced. An “unexcused absence” is any absence not reported to the committee chairperson at least one and one-half hours prior to the time the committee meeting is scheduled to convene, or to the city secretary by 4:00 p.m. on the day of the scheduled meeting.
- (d) **A list of current committees and members is available on the city website and in the City Secretary’s office.**
- ~~(d) All committees currently extant and functioning are hereby ratified. These include:~~
 - ~~1. Public safety committee. The committee shall be charged with the area of concern of matters pertaining to the police department, fire department, ambulance service, and 911 system.~~
 - ~~2. Community environment committee. The committee shall be charged with the area of concern of matters pertaining to the building code, sidewalks, easements, alleys and streets, including lighting and signs.~~
 - ~~3. Personnel administration committee. The committee shall be charged with the area of concern of matters pertaining to policies and procedures for the use of city hall and personnel, job descriptions and pay scales. Evaluations and salary adjustments are solely the responsibility of the city council.~~
 - ~~4. Utilities committee. The committee shall be charged with investigating all applications for changes in utility rates and making recommendations to the city council as to whether such applications should be granted, rejected or modified. Questions and complaints from citizens about utilities shall be referred to this committee. The city council shall retain the final decision in all matters pertaining to utilities.~~

Sec. 1.03.006 Conduct by members, staff, citizens and attendees

The city council and any committee established under Sec. 1.03.004, will follow Roberts Rules of Order.

- A. Members and staff will be expected to:
 - 1. Uphold and abide by state and local laws;
 - 2. Conduct city business in a professional, lawful, respectful and civil manner;
 - 3. Ensure the financial and long-term viability of the city;
 - 4. Serve all Westworth Village citizens to the best of their ability;
 - 5. Demonstrate honesty, integrity and civility in every action and statement, and
 - 6. Serve as a role model of leadership and civility to the community.
- B. Citizens and attendees will be expected to behave in a manner so that others in attendance will be able to hear and see the actions of the members, including:
 - 1. Refrain from lengthy private conversations in the room when a meeting is in session.
 - 2. Observe the same rules of conduct applicable to members and staff.
 - 3. Only address the council or committee if acknowledged by the presiding officer, speaking from the podium, and stating their name and address for the record, thereby refraining from whistles, outburst or similar demonstrations.
 - 4. Displays of placards, banners or signs of any kind are not permitted in the meeting room, such demonstrations are allowed in the lobby leading to meeting room, provided access to the meeting room is not blocked and demonstrators follow all other applicable state and local laws.

5. Attendees, including members of the press, with video equipment or desiring to stand with handheld devices, may do so in the back, southeast corner of the room.